

Roundtable on Financing Water
5th Regional Meeting: Asia
26-27 November 2019
Asian Development Bank Headquarters, Manila

Information Note to Participants

WELCOME! The Asian Development Bank (ADB) and the Organisation for Economic Co-operation and Development (OECD) welcome you to the Roundtable on Financing Water (Roundtable). Kindly review this document for information and guidance prior to your arrival, and during and after the event.

1. ABOUT THE ROUNDTABLE ON FINANCING WATER

Background and rationale

The Roundtable is a joint initiative of the OECD, the World Water Council, the Netherlands and the World Bank. It provides a global public-private platform to promote action to scale up financing that contributes to water security, enhanced resilience, and sustainable growth among governments, financial institutions, international organizations, philanthropies, academia and civil society organizations.

This 5th regional meeting focused on Asia will be organized in partnership with ADB and OECD. It will support ADB's strategic priorities and commitment to comprehensive water infrastructure solutions and OECD's broader work on financing water.

Specific objectives

- raise the visibility of water financing issues in the region and promote engagement across public and private actors, in particular the finance community
- identify and disseminate lessons learned and good practices to scale up financing for water-related investments including supporting the mobilization of commercial finance, in particular highlighting the experience from the region
- highlight the need for an expanded range of financing instruments and approaches tailored to specific challenges in the sector and specific country contexts
- catalyze greater co-ordination among finance providers and key decision makers, including government ministries, development finance institutions, investors and civil society organizations

Outputs

- meeting summary and discussion highlights
- background papers on key issues to support the session discussions
- a dedicated webpage to disseminate background papers and related documents

Outcomes

- greater awareness about the economic case for investments in water infrastructure and the urgent need to scale up financing
- exchange of experience and knowledge to promote more effective and efficient use of financial resources for water-related investment
- strengthened coordination among a range of government, financial and civil society actors engaged in water investment decisions
- identification and dissemination of good practice and emerging financing approaches

2. LOGISTICS AND ARRANGEMENTS

Venue. The Roundtable will be held at the [Asian Development Bank Headquarters](#) with details below:

6 ADB Avenue, Mandaluyong City, Metro Manila, Philippines
Tel: +63 2 8632 4444 (trunkline)

- Sessions will be held at **Auditorium Zones A and B**.
- The Insight Thursday Session will be held at the **K-Hub**, located within the ADB Library.
- Morning and afternoon snacks will be served at the sides of the **Auditorium Hallway**.
- Daily lunches will be served at the **Executive Dining Room**.
- Welcome cocktails after the afternoon sessions on 26 November will be at the **Courtyard**. In case of rain, the cocktails venue will be moved to the Auditorium Hallway. Participants are encouraged to use this time to broaden their networks and get to know water sector peers.

Please be aware of voice-over or digital announcements for any sudden venue changes.

Travel. All confirmed participants are expected to secure return flight bookings prior to departure for the Philippines, and to ensure that travel documents including Philippine visa are in order.

Visa Requirements. Nationals from several countries who are traveling to the Philippines for business and tourism purposes are allowed to enter the Philippines without visas for a stay not exceeding thirty (30) days, provided they hold valid tickets for their return journey to port of origin or next port of destination and their passports are valid for a period of at least six (6) months beyond the contemplated period of stay. For more information about Philippine visa requirements, visit the website of the [Department of Foreign Affairs](#).

Nearby Accommodation of ADB-funded Participants. To avail of ADB corporate rates for the following hotels, please email Mr. Dennis Von Custodio at dvcustodio.consultant@adb.org on or before Monday, 18 November 2019.

DISCOVERY SUITES MANILA

25 ADB Avenue, Ortigas Center, Pasig City 1600, Philippines
([across the street from ADB HQ, approximately 5-7 minute walk](#))
www.discoveryhotels-resorts.com
Contact: Ms. Paola Roxas, Asst. Sales Manager
Email: paola.roxas@discovery.com.ph; proxas@discovery.com.ph

JOY-NOSTALG HOTEL AND SUITES MANILA

17 ADB Avenue, Ortigas Center, Pasig City 1600, Philippines
([just across ADB HQ Manila](#))
<http://www.joynostalgmanila.com/>
Contact: Mr. Francis Tongson, Sales Manager
Email: francis.tongson@accor.com

EDSA SHANGRI-LA MANILA

1 Garden Way, Ortigas Centre, Mandaluyong City 1650 Philippines
([approximately 10-15 minute walk to/from ADB; shuttle service available at a cost](#))
<https://www.shangri-la.com/en/manila/edsashangrila/>
Contact: Ms. Doris Tiu, Sales Manager
Email: Doris.Tiu@shangri-la.com

MARCO POLO ORTIGAS MANILA

Meralco Avenue and Sapphire St., Ortigas Center, Pasig City 1600, Philippines
([approximately 10-15 minute walk to/from ADB](#))
www.marcopolohotels.com/hotels/philippines/manila/marco_polo_manila/index.html
Contact: Ms. Kristine Dagdag, Assistant Director of Sales
Email: kristine.dagdag@marcopolohotels.com

CROWNE PLAZA MANILA GALLERIA

Ortigas Avenue corner ADB Avenue, Ortigas Center, Quezon City 1100, Philippines
([across the street from ADB HQ; approximately 5-7 minute walk](#))
www.crowneplaza.com/manilagalleria
Contact: Ms. Gayle D. Calub, Sales Manager
Email: gayle.calub@ihg.com

Airport and Transfers. International participants will arrive at one of the three Ninoy Aquino International Airport (NAIA) terminals in Manila, which are located no more than 20 kilometers from ADB Headquarters.

- [Ninoy Aquino International Airport Terminal 1 \(NAIA 1\)](#). This terminal handles international flights except those operated by Philippine Airlines, PAL Express, Cebu Pacific, Air Asia Zest, Tiger Air Philippines, All Nippon Airways, Cathay Pacific, Delta Air Lines, KLM, Emirates, and Singapore Airlines.
- [Ninoy Aquino International Airport Terminal 2 \(NAIA 2\)](#). Terminal 2 is the exclusive terminal of Philippine Airlines and it is divided into two wings: North Wing for international flights and South Wing for domestic flights.
- [Ninoy Aquino International Airport Terminal 3 \(NAIA 3\)](#). Terminal 3 handles all international flights not served at Terminal 1 and is the newer and bigger terminal.

For inquiries or assistance, an International Organizations Reception Desk (IORD) located in the arrival area of NAIA Terminals 1 and 3 are staffed by ADB-contracted representatives. Schedule as follows:

Terminal 1 - 8:00 a.m.–11:00 p.m.

Terminal 3 - 8:00 a.m.–11:00 p.m.

ADB will not provide official airport transfers to and from the hotel accommodations. The following are transport options:

- Directly arrange with your hotel (their rates vary depending on the type of vehicle) prior to arrival and/or departure.
- An airport taxi can be hailed at designated lines at the airport upon arrival. Participants may opt to ask for assistance at the IORD prior to exiting the building. For departure, taxis can be arranged through the hotel concierge.
- Ride-hailing app Grab can also be taken upon arrival. [Download](#) the app beforehand.

For participants arriving and opting to take a taxi, it is best to ride airport-accredited taxis or the yellow-metered cabs (for Terminals 2 and 3). The ride to Ortigas Center (area of ADB) may range from US\$20 to US\$30 depending on traffic conditions. To pay for the taxi fare, kindly make sure to have local currency ready. There are currency exchange booths and banks at each terminal.

Travel time from the airport to a hotel in Ortigas Center is about one and a half hours depending on traffic conditions. When leaving Manila, it is advisable to be at the airport at least three hours prior to flight departure. Please be aware of the occasional heavy traffic from Ortigas Center (area of ADB) to the airport and seek advice from your hotel front desk on the optimal time to leave for the airport. For departures, please double check the airport terminal of your flight to facilitate ease of transfers.

Registration. External participants can enter through the Visitors Reception Center (VRC) located along the Main Gate at ADB Avenue. Access to the ADB building is allowed only through a visitor registration system. Those who have confirmed their participation have been registered in the ADB registration system. Please come and register early to avoid queues at the security check at the VRC. Proceed to the Registration and Info Desk for the issuance of the event ID. On-site registration opens at 7:30 a.m.

Medical Clinics and Hospitals Near ADB

1. [Clinica Manila](#)
2nd Floor, SM Megamall Building A
Doña Julia Vargas Avenue, Mandaluyong City
Tel: +632 8661 7777
2. [De Los Santos STI Mega Clinic](#)
5th Floor, SM Megamall Building A
Tel: +632 8637 9661 to 68
3. [The Medical City Hospital](#)
(a long walk or a short taxi ride)
Ortigas Avenue, Pasig City
Tel: +632 8988 1000 or 7000

Facilities and Services inside ADB

1. ADB Cafeteria - Level 1, Special Facilities Block
2. ADB Cashier - Ground Floor, Office Tower Building
3. ADB Book Shop – Visitors Reception Center along the Main Gate at ADB Avenue
4. Commercial Banks (Metrobank, BPI, BDO, Citibank) - Ground Floor, Office Tower Building
5. Coffee and Snacks Stalls (Starbucks, Figaro, Old Swiss Inn, and Bo's Coffee) - Level 1
6. Library - Level 1, Office Tower Building
7. Personal Counter (courier services, phone cards, etc.) - Ground Floor, Office Tower Building
8. Pharmacy – Ground Floor, Office Tower Building
9. Travel Agencies - Ground Floor, Office Tower Building

Calls and Internet Connection. Local calls may be made from telephones located outside the auditorium. Free Wi-Fi is available inside ADB. The login password will be indicated in your guest identification card (ID) and can also be seen at the auditorium reception desk.

Food and Drinks. Coffee will be available starting at 8:30 a.m. Morning and afternoon snacks will be served at the auditorium lobby during the session breaks.

Roundtable materials and ADB/OECD publications. For environmental reasons, no printouts of materials will be provided, but will instead be uploaded and can be accessed in the dedicated OECD webpage. Please check announcements. Participants can check the table at the Auditorium Hallway for publications for a mix of ADB and OECD publications.

Roundtable ID. The Roundtable ID allows participants to access areas inside ADB headquarters, including entry and exit at ADB's various gates. The ID should be worn at all times when inside ADB premises. Kindly note that participants may be asked to produce the ID or credentials while inside ADB. This Roundtable ID is valid only for the duration of the event.

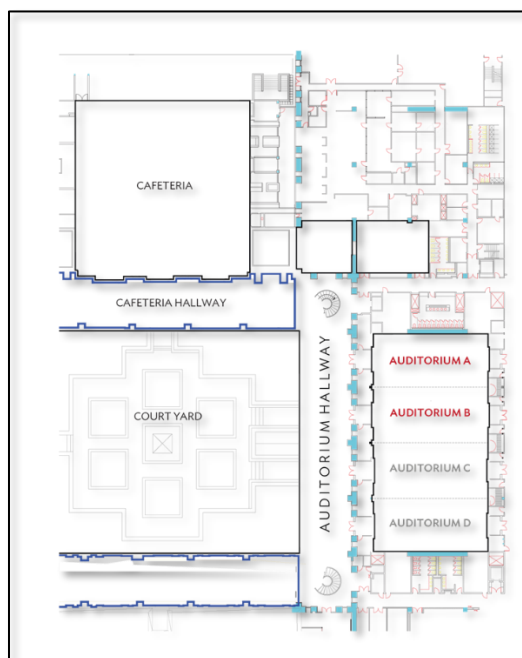
Conduct. Participants are expected to conduct themselves professionally and respectfully at all times.

About the Philippines and Manila. The Philippines is an archipelagic country in Southeast Asia with more than 7,000 islands. Metro Manila is the national capital region of the country. It covers one municipality and 16 cities, including the City of Manila (the country's capital), Quezon City (the most populous), Makati City (the central business district), and Mandaluyong City (where ADB is located).

Strategically located at the center of Southeast Asia, Manila was the first "global city" that connected Asia, the Americas, and Europe during the Manila-Acapulco galleon trade in the 1500s. Today, Metro Manila is a cosmopolitan city with a rich history and unique fusion of East and West, meshed with modern and traditional influences.

- **Language.** Filipino is the national language. English is the business language and is widely spoken. English is the official language that will be used at the Roundtable.
- **Time Zone.** Manila is 8 hours ahead of Greenwich Mean Time (GMT+8).
- **Business Hours.** Private and government offices hold office either from 8:00 a.m. to 5:00 p.m. or from 9:00 a.m. to 6:00 a.m. on weekdays. Most shopping malls are open from 10:00 a.m. to 8:00 p.m. daily. There are 24-hour convenience stores, ATMs, and pharmacies. Banks usually close at 4:00 p.m.
- **Currency Exchange and Credit Cards.** The currency of Philippines is the Peso. As of November 2019, the [exchange rate](#) is approximately Php51 = US\$1. Exchange counters and ATMs are available at the airport, hotel lobbies, and at in-house banks at ADB headquarters. International credit cards are widely accepted.
- **Climate.** [Average temperature](#) in Metro Manila for the month of November will range from a low of 25°C to a high of 31°C. For the latest weather information, check the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) website: www.pagasa.dost.gov.ph
- **Electric Current.** Electrical sockets in the Philippines are usually 220 volts AC at 60 hertz, using [type "A" electrical sockets](#). For other types of plugs, you may wish to bring an adaptor.
- **Telephone Codes.** The Philippine code is +63 and the area code for Metro Manila is 2. When calling land line, add an 8 after 2. Roaming charges may apply when using your personal mobile networks.
- **Emergency Numbers.** Police: 117; National Emergency Hotline: 911.
- **Smoking Restrictions.** Smoking in public places is strictly prohibited per the [Tobacco Regulation Act of 2003 \(Republic Act 9211\)](#). Violators may be fined.
- **Other Information**
 - ✓ [List of Foreign Embassies in Manila](#)
 - ✓ [Department of Foreign Affairs – Philippines](#)
 - ✓ [Department of Tourism – Philippines](#)

Indicative map. An indicative map of Auditorium zones A and B and the courtyard is attached for ready reference.



3. CONTACT US

On program and speakers	On logistics
<p>Mr. Thomas Panella Chief of Water Sector Group, Sustainable Development and Climate Change Department Tel: +632 8632 4832; Email: tpanella@adb.org</p> <p>Mr. Jacobus Johannes Veerman Senior Water Resources Specialist, Sustainable Development and Climate Change Department Tel: +632 8632 6581; Email: jveerman@adb.org</p>	<p>Ms. Ines Reale Assistant, Resilience, Adaptation, Water Team Climate, Biodiversity and Water Division Environment Directorate, OECD Tel: +331 85554488; Email: ines.reale@oecd.org</p> <p>Ms. Pia Corrina Reyes Water Resources Officer, Sustainable Development and Climate Change Department Tel: +632 8683 1642; Email: piareyes@adb.org</p> <p>Ms. Fatima Bautista Operations Analyst, Sustainable Development and Climate Change Department Tel: +632 8632 6259; Email: fmbautista@adb.org</p> <p>Mr. Dennis Von Custodio Consultant, Sustainable Development and Climate Change Department Tel: +632 8632 6970; Email: dvcustodio.consultant@adb.org</p> <p>Ms. Jennifer Palmera Consultant, Sustainable Development and Climate Change Department</p>

	Tel: 70091 (local); Email: jpalmera.consultant@adb.org
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In case of emergency, call the ADB Incident Coordinator at +632 8632 5220.