

# Practical Information Note for Participants

JOIN US!



SWAC at Expo Milano 2015

► [www.oecd.org/swac-expo-milano](http://www.oecd.org/swac-expo-milano)



@SWAC\_OECD



[www.facebook.com/OECDSWAC](http://www.facebook.com/OECDSWAC)



<https://swacexpo2015.wordpress.com/a-propos>



[www.youtube.com/user/SWACoeed](http://www.youtube.com/user/SWACoeed)



[www.flickr.com/photos/swac](http://www.flickr.com/photos/swac)

## CONTENTS

1. ABOUT THE SAHEL AND WEST AFRICA WEEK .....	3
Overview of the Week programme.....	3
2. IMPORTANT INFORMATION FOR PARTICIPANTS .....	4
i) Visa .....	4
ii) Insurance .....	4
iii) Money.....	4
3. GENERAL INFORMATION ABOUT MILAN, ITALY .....	5
4. MILAN PUBLIC TRANSPORT MAP .....	7
5. DAYS 1-3 OF THE WEEK: EVENTS HELD AT EXPO MILANO.....	8
i) General information about Expo Milano and the Expo site .....	8
ii) Days 1 and 2 (SWAC Forum): The European Pavilion, Expo Milano .....	10
iii) Day 3 (Meeting of the SWAC SPG): The Austrian Pavilion .....	11
iv) Day 3 (Consultation with Civil Society and NGOs on the Global Alliance for Resilience (AGIR) – Sahel and West Africa): The Expo Conference Centre.....	11
6. DAYS 4-5 OF THE WEEK: EVENTS HELD AT PALAZZO DELLE STELLINE .....	12

## 1. ABOUT THE SAHEL AND WEST AFRICA WEEK

The 2015 edition of the Sahel and West Africa Week will be held at Expo Milano from 26-30 October at the invitation of the European Union. The Week will raise public awareness of the Expo's theme "Feeding the Planet, Energy for Life" from a West African perspective, and will focus on food security and resilience.

The Week brings together regional organisations, representatives from West African governments and OECD countries, civil society, professional associations, research centres, international organisations, multi-lateral and bilateral agencies, and the media.

### Overview of the Week programme

26 October	27 October	28 October	29 October	30 October
<b>Forum</b> Day 1: Change in West Africa and its impacts on food security  <i>European Union Pavilion, Expo Milano</i>	<b>Forum</b> Day 2: Experiences and innovative approaches to resilience  <i>European Union Pavilion, Expo Milano</i>	<b>SWAC Strategy and Policy Group (SPG) Meeting</b>  <i>Austrian Pavilion, Expo Milano</i>	<b>Special session of the Food Crisis Prevention Network (RPCA)</b>  <i>Manzoni Room, Congress Centre, Palazzo delle Stelline, Central Milan</i>	<b>Meeting of the Senior Experts Group of the Global Alliance for Resilience (AGIR)</b>  <i>Manzoni Room, Congress Centre, Palazzo delle Stelline, Central Milan</i>
		<b>Consultation with Civil Society and NGOs on the Global Alliance for Resilience (AGIR)</b>  <i>Conference Centre, Expo Milano</i>		

## 2. IMPORTANT INFORMATION FOR PARTICIPANTS

### i) Visa

Participants are responsible for ensuring valid identification or passport with visa as necessary to enter Italy. Participants are invited to consult the official website of the Ministry of Foreign Affairs of Italy or to contact the closest Italian or French embassy or consular office. (<http://vistoperitalia.esteri.it/home/en>)

A personal invitation letter has already been delivered to you and may be helpful to facilitate the visa request process. If needed, and upon personal demand, an attestation of participation to the Sahel and West Africa Week at Expo Milano can also be delivered by the Secretariat.

### ii) Insurance

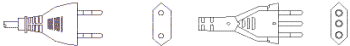
Participants are reminded to ensure that they have adequate and appropriate insurance coverage for international travel for the duration of their transfer and stay in Milan. The OECD cannot be held liable for any eventuality.

### iii) Money

Participants are reminded to ensure that they have adequate cash in Euro or means to withdraw Euro upon their arrival in Milan. Participants will be expected to fund and make their way to their hotels in Milan and no hotel transfer is organised by the hotel or the organisers.

For participants funded by the SWAC Secretariat, the cost of the airport transfer is taken into account in the per diem provided.

### 3. GENERAL INFORMATION ABOUT MILAN, ITALY

<b>Time Zone</b>	GMT + 1:00 hour
<b>Weather in October</b>	<p>In October, Milan is experiencing autumnal weather with mild and sometimes cool temperatures, with expectation of rain. The weather can be fairly unpredictable and changeable, so make sure to pack some warm and water-proof clothes.</p> <p>Average daily temperature: 12C / 54F  Average high temperature : 18C / 64F  Average low temperature: 6C / 43F</p>
<b>Currency and banking</b>	<p>Euro (€)</p> <p>In general throughout the city you can pay or withdraw money with credit cards: Visa, Maestro, and MasterCard.</p>
<b>Electricity Supply:</b>	<p>220-230 volts AC, 50Hz</p>  <p>Please note that Italian wall sockets differ from other continental European wall sockets (i.e. France) and you may need an adapter for your appliance if it has a Plug type E or F (most laptops).</p>
<b>Safety</b>	Milan is considered a relatively safe City, even though the City Centre can be the scene of petty crimes. We advise that you are careful with your personal belongings in particular on public transport.
<b>Transport</b>	Milan (and its suburbs) is the fourth biggest metropolis in Europe. As a result, the transport services are numerous and accessible. You can move easily within the City and have access to the Expo site via metro (see map below), train or taxi.
<b>Airports</b>	<p>Milan has two main airports: Linate (East) which is the closest to the City Centre, and Malpensa (North-West). They are both accessible by bus or taxi. Malpensa is also connected from Piazza Cadorna Station or from Milan Central Station to Malpensa airport Terminal 1.</p> <p><u>By Taxi from Linate Airport:</u> The estimate to the centre of Milan will take about 15-20 minutes and cost in the region of €23,00 – journey time and cost may vary according to time of day and traffic.</p> <p><u>By Taxi from Malpensa airport:</u> A ride to the centre of Milan costs €90 (fixed fare) for a 45-60 minute journey. Journey time may vary according to time of day and traffic.</p>

# THE SAHEL & WEST AFRICA WEEK

26–30 October 2015 — Milan, Italy

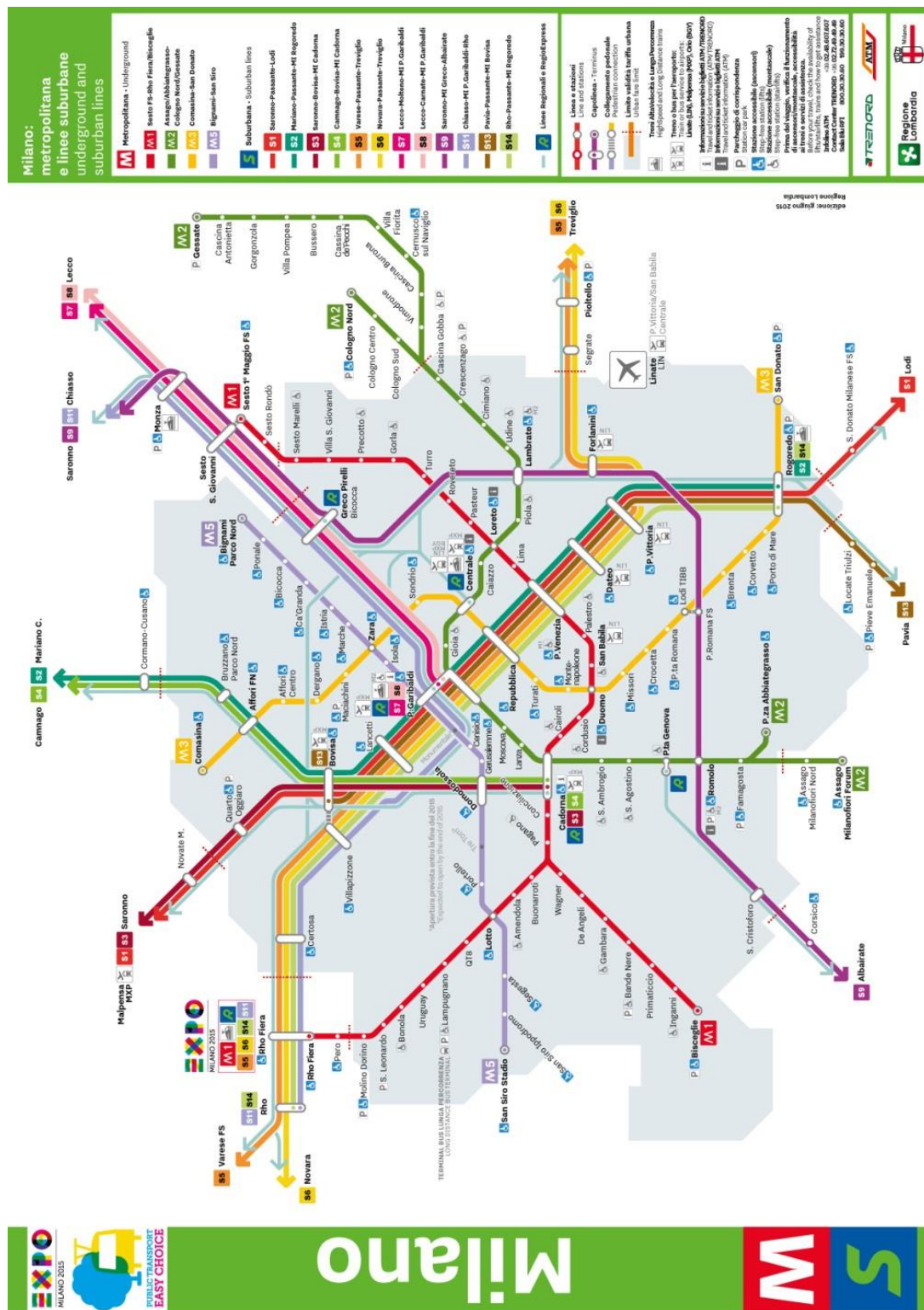
EXPO  
2015

<b>Emergency numbers</b>	General Emergency: 113 Ambulance: 118 Police ( <i>Carabinieri</i> ): 112 Fire Department: 115
<b>Useful websites – Milan</b>	Public transports service (ATM ( <i>Azienda Trasporti Milanesi</i> ): <a href="http://www.atm.it/en/Pages/default.aspx">http://www.atm.it/en/Pages/default.aspx</a> <a href="https://www.comune.milano.it/wps/portal/ist/en">https://www.comune.milano.it/wps/portal/ist/en</a> <a href="http://ciaomilano.it/e/index.asp">http://ciaomilano.it/e/index.asp</a> <a href="http://www.aboutmilan.com/">http://www.aboutmilan.com/</a> <a href="http://www.lonelyplanet.com/italy/milan">http://www.lonelyplanet.com/italy/milan</a>



**EXPO  
2015**

#### 4. MILAN PUBLIC TRANSPORT MAP



### 5. DAYS 1-3 OF THE WEEK: EVENTS HELD AT EXPO MILANO



*A coach service is organised for participants of the Sahel and West Africa Week from Hotel LaGare Milano to the Expo site on these days. If you wish to benefit from this service please contact [AbdoulAziz.SOUMARE@oecd.org](mailto:AbdoulAziz.SOUMARE@oecd.org) and present yourself at 08:30 in the lobby of Hotel LaGare Milano (Via Giovanni Battista Pirelli 20, 20124 MILANO) for the coach service.*

#### i) General information about Expo Milano and the Expo site

From May to October 2015, Milan is welcoming more than twenty million visitors at the universal exposition. This global event, gathering some 145 countries, the UN, the EU and corporate and non-profit organisations, is a platform to dialogue and exchange best practices and shared solutions on major challenges such as food, nutrition and sustainability. The theme of the Expo is “Feeding the Planet, Energy for Life” which was chosen to draw attention to a vital need which all countries face: being able to guarantee healthy, safe and sufficient food for all while respecting the Planet and its equilibrium. Besides providing an opportunity for dialogue, the Expo is also part of a cultural journey that looks at the production of food from a traditional cultural standpoint while also exploring the use of new technologies.



Consult the Expo's official magazine, ExpoNet to read stories about key people, issues for debate, and expert opinions on topics related to Expo Milano 2015: <http://magazine.expo2015.org/en/index.html>

Most of the events of the Week (Days 1 to 3) will take place at the Expo Milano 2015 site.

### ***The Expo site***

The Expo site covers 1.1 million square meters and includes over 150 restaurants, bars, food & beverage corners, kiosks, and street food stations. A free shuttle service (the "People Mover") has been implemented within the Expo site.

Given the size of the Expo site and the distance between the entries and our meeting venues, we recommend that you bring comfortable shoes in order not to suffer from walking and participants are strongly encouraged to reserve enough time to reach the Expo site, to enter through the ticket check and security, and to reach the meeting venues.

Participants may enter the Expo premises with a bag or suitcase but this should not exceed the size of standard airline cabin baggage (56 cm x 45 cm x 25 cm).

### ***Opening hours, access and parking***

The daily opening hours are 09:00 to 23:00\*<sup>1</sup>. The Exhibition Site is located north-west of Milan, and is easily accessible from all the main public transportation lines. The site can be reached by metro (underground), by train, by tour bus, by taxi, and by private car. There are four parking lots, available by reservation only. These are: Merlata (adjacent to the Merlata Sud access), Arese (with courtesy shuttle bus link to the Roserio Est access), Fiera Milano (with courtesy shuttle bus link to the Fiorenza Ovest access), and Trenno (with free shuttle bus to the Roserio Est access).

### ***Wi-Fi***

Wi-Fi is available free of charge throughout the Expo site. Participants simply need to select the "ExpoWifi" hotspot from the list of available networks, open a web browser and agree to the terms and conditions of usage. It may be necessary to reconnect to the network when moving around the different pavilions.

### ***Visitors with disabilities***

Persons with disabilities are eligible for reduced-rate tickets to Expo Milano 2015, upon presentation of relevant documentation. Where this person needs someone else to accompany them at all times, a complimentary ticket will be issued, again upon presentation of the appropriate documentation.

Visitors with disabilities can get to the exhibition site via the following modes of transport:

- Metro Red Line M1 - Station: Rho Fiera Milano
- Train - Station: Rho Fiera Milano
- Taxi
- Tour Bus
- Private Car

---

<sup>1</sup> \* The 9:00 opening hours are for the Merlata and Rosario entrances. The Triulza and Fiorenza entrances open at 10:00.

The courtesy shuttle bus service "People Mover", operates along the outer perimeter of the exhibition site. This is accessible to visitors with disabilities, and those with reduced mobility. For security reasons, the paths inside the exhibition site are pedestrianized and therefore cannot be served by the shuttle buses, taxis, or electric cars, or other vehicles.

The Shuttle bus stops for the Week's venues are as follows:

- European pavilion: Stop no.4
- French pavilion: Stop no.4
- Austrian pavilion: Stop no.8
- Expo Conference Centre: Stop no.9

For more information please visit: <http://www.expo2015.org/en/visitors-with-disabilities---expo-milano-2015-site-accessibility>

### ***Onsite services***

Expo Milano is like a small town. At the Exhibition site, visitors can find shops, service areas, pharmacies, banks, ATMs, a gym, smoking areas and a cigarette kiosk, as well as a lost and found office, information booths, police and first aid.

For more information please visit: <http://www.expo2015.org/en/explore/exhibition-site/useful-services>

### **ii) Days 1 and 2 (SWAC Forum): The European Pavilion, Expo Milano**

The European pavilion will host the SWAC Forum on Monday 26 and Tuesday 27 October.

The meeting will take place in the conference room of the Pavilion, on the first floor (ground +1). The meeting will benefit from English-French interpretation and participants will be able to access the Pavilion Wi-Fi. Participants will be provided with coffee, beverages and a buffet lunch on both days of the meeting.

Forum participants will be greeted by hostesses once they pass ticket controls at the West Entrances and will be escorted to the Pavilion using the Expo Shuttle bus system. The EU pavilion is located along the Cardo, within the Italian pavilion section of the Expo, just opposite the Palazzo Italia and a few steps from the Lake Arena and the Tree of Life. You should count approximately 20 minutes by foot to reach the Pavilion from the West entrances. If you join the Pavilion by Shuttle bus, get off at Stop no.4.

Website of the European Pavilion: <http://europa.eu/expo2015/>

### iii) Day 3 (Meeting of the SWAC SPG): The Austrian Pavilion

***[This meeting of the SWAC Strategy and Policy Group is open only to SWAC Members]***

The Austrian Pavilion will host the meeting of the SWAC's Strategy and Policy Group (SPG) on the afternoon of Wednesday 28 October. Prior to the meeting, participants are invited to attend the first sessions of the Consultation with Civil Society and NGOs on the Global Alliance for Resilience (AGIR) – Sahel and West Africa at the Expo Conference Centre and an opening lunch of the SPG meeting at Café des chefs, at the French Pavilion.

The SPG meeting will take place in the VIP room of the pavilion. Upon your arrival at the Pavilion you will see a long queue of expo visitors which you will not need to join. Participants are requested to present themselves to the Pavilion info point and will be escorted to the meeting room.

The meeting will benefit from English-French translation. Coffee, teas, fruit juices and mineral water will be provided throughout the afternoon. Free WIFI access is available, the password of which will be communicated to participants upon their arrival. Smoking is prohibited within the building.

From the main Expo entrance of TRIULZA, a 25 minute walk will bring you to both the Austrian Pavilion and a 20 minute walk to the French Pavilion (*the buildings can be found a 5 minute walk from each other*). Distances from other Expo entrances include a 10 minute walk from MERLATA (for coach and taxi arrivals only) and a 5 minute walk from ROSERIO (for minibuses and taxis only).

If you would like to take the Shuttle bus instead of walking, get off at Stop no. 4 for the French pavilion and Stop no. 8 for the Austrian pavilion.

Regardless of your entry point and mode of transport inside the Expo site, please allow extra time for security control.

#### ***Lunch - Café des Chefs [participants of the Strategy and Policy group Meeting]***

The SPG lunch shall take place from 12h30 until 13h45 in the Café des Chefs which is the restaurant located on the top floor of the French Pavilion. Following the lunch, participants shall be escorted by foot to the Austrian Pavilion to take advantage of a visit of the pavilion prior to the start of the meeting.

Website of the Austrian pavilion: <http://www.expoaustria.at/en.html>

Website of the French Pavilion: <http://france-milan-2015.fr/en/>

### iv) Day 3 (Consultation with Civil Society and NGOs on the Global Alliance for Resilience (AGIR) – Sahel and West Africa): The Expo Conference Centre

The civil society consultation on AGIR will take place at the Expo Conference Centre on Wednesday 28 October all day. This meeting is organised by SOS Faim who will send separate invitations for the event.

## 6. DAYS 4-5 OF THE WEEK: EVENTS HELD AT PALAZZO DELLE STELLINE

Palazzo delle Stelline

Address: Corso Magenta, 61 - 20123 Milan

Further information: [www.stelline.it/en](http://www.stelline.it/en)

The Palazzo delle Stelline is a hotel and congress centre situated in a charming location in central Milan. The conference centre will host, in its Manzoni Room, the RPCA special session and SEG-AGIR meetings on Thursday 29 and Friday 30 October.

The meeting will benefit from English-French translation. A buffet luncheon will be served on both days to RPCA/SEG-AGIR participants in the conference centre. Coffee breaks shall take place outside the meeting room. Free WIFI access is available - participants shall receive the password upon their arrival.

Smoking is prohibited within the hotel and congress centre. A central outdoor courtyard in front of the Manzoni meeting room may be used for this purpose.

### *How to get there*

The closest metro stops (listed below) are situated a 5-10 minute walk to the congress centre:

- Cadorna Line 1 (red) or Line 2 (green)
- Conciliazione Line 1 (red)
- S. Ambrogio Line 2 (green)

